**HEWELSFIELD & BROCKWEIR PARISH COUNCIL**

Councillors are hereby summoned to attend a Meeting of Hewelsfield and Brockweir Parish Council on Tuesday 7th September 2021 at The Mackenzie Hall at 7.00pm for the purpose of transacting the following business:

**AGENDA**

A1Apologies for Absence

A2 Declaration of Interest in items on the Agenda

A3 Adjournment for Members of the Public to raise matters

A4 Confirm Minutes of the Parish Council Meeting of 6th July 2021

A5 Finance

A5.1 Financial Statement as at August 21

A5.2 Payments

A5.3 Budget Review

A5.4 Grant Application Requests

A6 Co-option of a Councillor

A7 Defibrillator Maintenance – Update

A8 Planning Applications

Confirm previous decisions and review new applications.

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| Moedigate, Belmont Road, Hewelsfield, Lydney. |
| Erection of a first floor extension with alterations to the roof and front elevation. Replacement roof to the rear extension with cladding to the walls. Erection of a front porch, single storey side extension and single storey rear extension with cladding finish. |
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| Hillcrest, South Bank, Hewelsfield, Lydney. |
| Demolition of existing conservatory, construction of replacement single storey extension with side decking balcony at first floor. |

A9 The Future of the Brockweir Inn – Update

A10 Review of the Definitive Map – Update

A11 Refurbishment of the Telephone Box - Update

**Lynda Skuse**

**Clerk, Hewelsfield & Brockweir Parish Council**

**30th August 2021**

Mackenzie Hall Brockweir. Conditions for a Parish Council meeting or Trustees meeting on or after May 17th 2021.The Hall will be cleaned prior to and immediately after any meeting. This cleaning will include all seating and all frequently touched surfaces. The Hall will provide hand sanitisers at various points in the hall. The Hall operates a one-way system with entrance through the main doors and exit via the emergency exit door adjacent to the corridor toilets. There are directional arrows on the floor. It is recommended that doors and windows be kept open to provide sufficient ventilation. Chairs will be prepositioned at 1m intervals prior to the commencement of the meeting. They should be left in place after the meeting. It is recommended that the organiser makes an announcement that chairs should not be moved. Masks or adequate face coverings should be worn. The total number of attendees **shall not exceed 50.** It is recommended that attendees are met at the main entrance and escorted to their seats to ensure social distancing requirements are met. The organiser should ensure that at the end of the meeting all attendees exit, socially distanced, through the emergency exit door. The organiser should then ensure all windows are closed, the emergency exit door is closed and secure and exit by the main entrance. Dennis Skinner, Chair of the Trustees, Mackenzie Hall, 17/05/2021